

BELTON PARISH COUNCIL INCORPORATING SANTOFT AND BELTOFT

Clare Boyall
Clerk and RFO
14 Hawthorne Avenue
Dunsville
Doncaster
DN7 4DW
Tel: 07876194049
Email: clerk@beltonparishcouncil.gov.uk

Tender

Introduction

Tenderers shall treat the details of this document as private and confidential.

Tenders are being submitted for the weed spraying in the Parish of Belton to enable and procure a flexible, demand led weed control service.

The Council does not bind itself to accepting the lowest quotation.

Tenders should be sent using the Contractor Schedule of Rates (Appendix 1) by post marked or delivered in a sealed envelope marked Weed Spraying to:

Clare Boyall
Clerk and RFO
West Butterwick parish Council
14 Hawthorne Avenue
Dunsville
Doncaster
DN7 4DW

To arrive no later than Monday 9 February 2026.

1 Information

This information is provided for the assistance of tenderers.

The contract will be for a one-year period. The contract will commence in April 2026 and end November 2026. The rates detailed in the contract will be fixed for the term of the contract.

Where the tenderer is a subsidiary of a parent or holding company, the Council will require the parent/holding company to guarantee the contract, if successful.

Tenderers should seek to clarify any points of doubt or difficulty before submitting a tender.

The tenderer will be required to keep the quotation submitted valid for acceptance for a period of 90 day from the date of return of the tender document.

The contract awarded is subject to a quarterly performance review. If works are deemed unsatisfactory, the Parish Council reserves the right to terminate the contract providing a minimum of 4 weeks' notice.

The tenderer is advised to visit the grounds and thoroughly acquaint themselves with the extent and nature of the proposed works and will be deemed to have done so before submitting a quotation.

The tenderer shall for the duration of the contract be responsible for compliance with all relevant statutory requirements relating to licensing of plant and equipment.

The tenderer will be wholly responsible for the health and safety of any persons working for the purposes of this contract.

The tenderer is required, as part of this quotation submission, to submit copies of current liability insurance documents and insurance documents for vehicles to be used. They are also required to submit a risk assessment, method statement and certificates of competence including PA1 and PA6 (or equivalent).

The tenderer, as part of this submission, is required to provide the contact information of two references and confirm if the Parish Council have permission to contact those referees.

2 Specification

Tenderers must tender unit rates. The tenderer should also detail a price based on 2 visits (day rate) per year but with the option to request a 3rd visit if needed.

Services must be based on cost per linear metre (lm) –

Cost per linear metre (lm)	for kerbs, channels and edges
Cost per linear metre (lm)	for hard surfaced areas and footpaths

Work will be instructed on an as required basis, triggered by visible weed growth thresholds or local inspection.

3 Treatment Categories

Tenderers must provide separate rates for each of the following categories:

3.1 Kerb, Cannel and Edging – Carriageways and Footpaths

Description:

Chemical weed treatment to:

- Kerb lines
- Channels and gullies (surface growth only)
- Edging between carriageways and footways

Measurement:

Linear metre (lm)

Inclusions:

- Single pass controlled application

- Spot treatment only where weeds are present
- Protection of adjacent vegetation

3.2 Treatment to Hard Surfaced Areas and Footpaths (Including Block Paving)

Description:

Chemical weed treatment to:

- Tarmac and concrete paths
- Paved and slabbed surfaces
- Block paving and permeable paving systems

Measurement:

- Square metre (m2)

Inclusions:

- Spot or banded spraying only
- No overspray onto soft landscaping
- Special care on block paving to avoid joint washout

4 Chemical Specification

Approved Product

Product: Glyphosate based herbicide

Product must be

- Approved for use in public spaces
- Suitable for hard surfaces
- Non residual

Active Ingredient

Active Ingredient: Glyphosate

Minimum concentration: 360 g/l (or equivalent approved formulation)

Tenderers must declare:

- Brand name
- Concentration of active ingredient (g/l)

Rate of Dilution and Application

Tenderers must specify:

- Dilution rate
- Application rate
- Method

All applications must:

- Follow manufacturers label instructions
- Comply with COSHH and HSE guidance
- Avoid application during wind, rain or high pedestrian activity

5 Operation Requirements

- Operators must hold valid PA1 and PA6 (or equivalent) certification
- All spraying operatives must wear appropriate PPE
- Vehicles and equipment must be clearly branded
- No spraying within:
 - 1 metre of watercourses (unless permitted)
 - School entrances during opening and closing times

6 Environmental Controls

- No blanket spraying permitted
- Spot treatments only where weeds are visible
- Drift measures must be used at all times
- Tenderers must demonstrate environmental awareness and mitigation measures

7 Measured Volumes

Weed control will be based on pre-agreed baseline volumes measured in linear metres (lm) and square metres (m2). The volumes represent the maximum treatable extent with works only where weeds are present.

7.1 Measured Principles

- Linear metres (lm): Kerbs, channels and edging to carriageways and footpaths
- Square Metres (m2): Hard surfaced areas and footpaths, including block paving
- Measurements are indicative caps, not guaranteed workloads
- No blanket spraying – spot treatment only within measured extents

8 Baseline Volume Schedule

The following schedule sets out the indicative treatable extent.

Volumes may be reviewed annually following inspection or changes to asset inventory.

8.1 Linear Metres Kerbs, Channels and Edging

Kerbs & Channels (lm)	Footpath Edging (lm)	Total Linear Metres (lm)
4500	2200	6700

8.2 Square Metres Hard Surfaces and Footpaths

Hard Surfaces (m2)	Footpaths and Block Paving (m2)	Total Area (m2)
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9 Instruction, Payment, and Control

Tenderers must confirm measured quantities prior to spraying

Invoices must clearly show:

- Parish Name
- Linear Metres treated
- Square Metres treated
- Applicable unit rates

No payment will be made for untreated baseline extents

10 Records and Reporting

Tenderers must provide:

- Date of treatment
- Parish name
- Location description
- Linear metres/ square metres treated
- Product used and dilution rate
- Weather conditions at time of spraying

11 Exclusions

Treatment of soft landscaped areas (verges, shrubs etc) is excluded unless separately instructed.

Appendix 1

Tenderers must complete the following schedule. Rates shall be fixed for the contract period and apply across all the Parish.

Treatment category	Unit	
Treatment Category	Unit	Rate (£)
Kerb, channel and edging to carriageways	Per linear metre (lm)	
Kerb, channel and edging footpaths	Per linear metre (lm)	
Hard Surfaced areas (tarmac/concrete)	Per square metre (m2)	
Footpaths inc block paving	Per square metre (m2)	

Day Rate:

Rates shall be inclusive of:

- Labour
- Materials
- Chemicals
- PPE
- Traffic/pedestrian management where required
- Reporting and records

No additional costs will be payable unless expressly agreed in writing.