

BELTON PARISH COUNCIL INCORPORATING SANTOFT AND BELTOFT

Clare Boyall
Clerk and RFO
14 Hawthorne Avenue
Dunsville
Doncaster
DN7 4DW
Tel: 07876194049
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Tender

Introduction

Tenderers shall treat the details of this tender document as private and confidential.

Tenders are being submitted for the cutting of the grass of the Public Rights of Way and the verges and open spaces.

The Council does not bind itself to accepting the lowest tender

Tenders should be sent by post or delivered in a sealed envelope marked Grass Cutting to:

Clare Boyall
Clerk and RFO
Belton Parish Council
14 Hawthorne Avenue
Dunsville
Doncaster
DN7 4DW

To arrive no later than Monday 1 December 2023.

Information

This information is provided for the assistance of Tenderers.

The contract will be for a two-year period. The contract will commence in April 2024 and end November 2025. The rates detailed in the contract will be fixed for the term of the contract.

Where the tenderer is a subsidiary of a parent or holding company, the Council will require the parent/holding company to guarantee the contract, if successful.

Tenderers should seek to clarify any points of doubt or difficulty before submitting a tender.

The tenderer will be required to keep the tender submitted valid for acceptance for a period of 90 day from the date of return of the tender document.

The contract awarded is subject to an annual performance review. If works are deemed unsatisfactory, the Parish Council reserves the right to terminate the contract providing a minimum of 4 weeks' notice.

The tenderer is advised to visit the grounds and thoroughly acquaint themselves with the extent and nature of the proposed works and will be deemed to have done so before submitting a tender.

The contractor shall for the duration of the contract be responsible for compliance with all relevant statutory requirements relating to licensing of plant and equipment.

Specification

The tenderer is expected to detail any machinery that will be used for the purpose of cutting the PROW, verges and open spaces and Belton Kitchen.

The contractor shall take care to avoid damage to private property and any structures such as waymarker posts and signs. Cost of any repairs will be borne by the contractor.

The Parish Council will have all areas of work inspected regularly to ensure that the contract is being complied with.

The Parish Council's normal working hours in respect of the contract are from 8:30 am to 5 pm, Monday to Friday.

The tenderer will be wholly responsible for the health and safety of any persons working for the purposes of this contract.

The tenderer is required, as part of this tender submission, to submit copies of current liability insurance documents and insurance documents for vehicles to be used. They are also required to submit a risk assessment, method statement and certificates of competence. Such documents are to be submitted annually thereafter by the successful tenderer.

The tenderer, as part of this submission, is required to provide the contact information of two references and confirm if the Parish Council have permission to contact those referees.

Schedule

The Public Rights of Way consists of 3 cuts per year typically in late April, late June and late August. The minimum specification required is the grass to be cut to a length of 50 mm over a width of 1.5 metres for footpaths and 3 metres of other ways and should include surface growth, overhanging growth (allowing 6.5 feet on a footpath and 10 feet on other ways), and growth around signposts, waymark posts and structures such as bridges, gates and stiles; but not hedges (unless they are rooted in the path), nor crops or trees, shrubs or other vegetation ostensibly grown for commercial reasons. Maps and schedule attached.

The grass verges and open spaces consists of 9 cuts per year on a 3 week working cycle to a length of 30 mm, with strimming around obstructions, street furniture and arisings blown

clear of footways. Generally, these areas are within the 30 mph speed limit zone. Maps and additional work sheet attached.

Belton Kitchen consists of an area of land at Belton Picnic area and is for 9 cuts per year working on a 3 week working cycle to a length of 30 mm with strimming around obstructions. Map attached.

The tender must detail separately:

1. PROW grass cutting tender
2. Grass verge and open spaces tender
3. Belton Kitchen tender