

**BELTON PARISH COUNCIL**  
**INCORPORATING SANDTOFT AND BELTOFT**

These are the Minutes of the Full Council Meeting of the Belton Parish Council held on Tuesday 22 March 2022, 7:00pm at Belton Public Hall.

**In Attendance:**

Councillors A Baker Cliff, S Cliff, L Drury, T Ferris, R Padgett, L Pickersgill and Ward Cllr Mitchell

Clare Boyall Clerk and Responsible Financial Officer

3 Members of the Public

	Item	Proposer
	<p>The Neighbourhood's Officer gave a presentation on areas that may be available for devolved responsibility. These include inter-town verge cutting, street sign, bus shelter and furniture cleaning, litter bin emptying and gulley grate cleaning. There is also an option to extend the grass cutting contract by 1 year.</p> <p>Cllr Baker Cliff advised that as the Chair and Vice Chair are not present at this meeting an acting chair will need to be resolved. Cllr Padgett proposed that Cllr Baker Cliff act as chair for this meeting, seconded by Cllr Pickersgill.</p> <p>It was resolved that Cllr Baker Cliff act as chair for this meeting.</p>	
<b>01/3/22</b>	<p><b>Public Participation Session</b></p> <p>A member of the public expressed concern with regard to the progression of work on the War Memorial. It was also requested that the Parish Council purchase a book on the War Memorial. The member of the public also expressed concern that the flag on the Public Hall was frayed.</p> <p>A member of the public requested information on the plans for the Public Hall as it is unsightly. They also stated that they are interested in buying the Public Hall.</p>	
<b>02/3/22</b>	<p><b>Apologies</b></p> <p>Cllrs Vergette, Walsh, Hazeltine, Lapish, Ulley and Waller.</p>	
<b>03/3/22</b>	<p><b>Declarations of Interest</b></p> <p>Cllr Padgett 25/3/22</p>	
<b>04/3/22</b>	<p><b>Granting of Dispensations (Code of Conduct, 2012)</b></p> <p>None.</p>	
<b>05/3/22</b>	<p><b>Draft Minutes of the Full Council meeting held on 15 February 2022</b></p> <p>Cllr Cliff proposed that the draft minutes of the Full Council meeting held on 15 February 2022 be accepted as a true record, seconded by Cllr Pickersgill.</p> <p>It was <b>resolved</b> that the draft minutes of the Full Council meeting held on 15 February 2022 be accepted as a true record.</p>	
<b>06/3/22</b>	<p><b>Chairman's Items</b></p> <p>None available.</p>	

07/3/22	<p><b>Ward Councillor Report</b>  Ward Cllr Mitchell advised that the M180 and Westgate are now open and that Good Cop Bridge has been repaired.  The replacement sign for Sandtoft is on order.</p> <p>Cllr Mitchell presented an Isle of Axholme Flag to the Parish Council.</p>																																	
08/3/22	<p><b>Clerk's Report</b>  The Clerk advised that the new mandate has been submitted to HSBC.  Confirmation of when this would take affect could not be given by HSBC.</p> <p>Ward Cllr Mitchell has been contacted with regard to extra signage at Good Cop Bridge. Cllr Mitchell confirmed that this had been sent on to Highways.</p> <p>Preliminary mapping of the cemetery has taken place in order to try and find the correct numbering system.</p>																																	
09/3/22	<p><b>Financial Report</b></p> <table border="1" data-bbox="272 808 1315 1294"> <thead> <tr> <th>Cheque</th> <th>Recipient</th> <th>Purpose</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>200348 and 200349</td> <td>Staff Payroll</td> <td>February</td> <td>940.35</td> </tr> <tr> <td>200348</td> <td>C Boyall</td> <td>Home Office Allowance Feb</td> <td>26.00</td> </tr> <tr> <td>200348</td> <td>C Boyall</td> <td>Mileage</td> <td>21.42</td> </tr> <tr> <td>DD</td> <td>British Gas</td> <td>Gas Public Hall</td> <td>215.55</td> </tr> <tr> <td>DD</td> <td>British Gas</td> <td>Electricity Public Hall</td> <td>210.91</td> </tr> <tr> <td>200350</td> <td>Prestige Safety Services</td> <td>Annual Fire Alarm Maintenance 2022/2023 Public Hall</td> <td>444.00</td> </tr> <tr> <td>200351</td> <td>Dutch Fire Protection</td> <td>Fire Alarm upgrade and repairs Public Hall</td> <td>855.00</td> </tr> </tbody> </table> <p>Cllr Pickersgill proposed that the financial report be approved and the cheques should be signed seconded by Cllr Ferris. All in Favour.</p> <p>It is <b>resolved</b> that the financial report be approved and the cheques should be signed.</p>	Cheque	Recipient	Purpose	Total	200348 and 200349	Staff Payroll	February	940.35	200348	C Boyall	Home Office Allowance Feb	26.00	200348	C Boyall	Mileage	21.42	DD	British Gas	Gas Public Hall	215.55	DD	British Gas	Electricity Public Hall	210.91	200350	Prestige Safety Services	Annual Fire Alarm Maintenance 2022/2023 Public Hall	444.00	200351	Dutch Fire Protection	Fire Alarm upgrade and repairs Public Hall	855.00	
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10/3/22	<p><b>Financial Risk Assessment</b>  The Clerk explained that it is good practice to have a Financial Risk Assessment and this would be expected in order to be able to sign off the annual audit. Cllr Padgett proposed to approve the Financial Risk Assessment, seconded by Cllr Drury.</p> <p>It was <b>resolved</b> that the Financial Rosk Assessment be adopted.</p>																																	
11/3/22	<p><b>Asset Register</b>  Cllrs reviewed the Asset Register and advised the Clerk on items that should be included to update the register. The Clerk will update the Asset Register.</p>																																	
12/3/22 12.1	<p><b>Planning Applications</b>  <b>Application No:</b> PA/2022/342  <b>Proposal:</b> Planning permission to erect a three-bedroomed detached bungalow</p>																																	

	<p><b>Site Location:</b> Land adjacent Café, Sandtoft Airfield, Sandtoft Road, Westgate, Belton, DN9 1PN Noted with no comments.</p>	
12.2	<p><b>Application No:</b> PA/2022/458 <b>Proposal:</b> Planning permission to erect a single-storey extension to the rear and make alterations to the dwelling <b>Site Location:</b> Lindsey House, King Edward Street, Belton, DN9 1QN Noted with no comments.</p>	
12.3	<p><b>Application No:</b> PA/2022/364 <b>Proposal:</b> Planning permission to make alterations to existing building to form a four-bedroom dwelling, including part demolition <b>Site Location:</b> Garage, 123 Westgate Road, Westgate, Belton, DN9 1PY Noted with no comments.</p>	
12.4	<p><b>Application No:</b> PA/2022/361 <b>Proposal:</b> Application to vary condition 2 of PA/2021/1644 to change layout in relation to barn 2 <b>Site Location:</b> Saxon Close Farm, Saxon Lane, Westgate, Belton, DN9 1QA Noted with no comments.</p>	
13/3//22	<p><b>Planning Permission Granted</b> Noted.</p>	
14/3/22	<p><b>Planning Permission Refused</b> Noted.</p>	
15/3/22	<p><b>Planning Appeal</b> Noted.</p>	
16/3/22	<p><b>Belton Cemetery</b> Cllr Baker Cliff outlined the issues that have recently come to light with the plan of the cemetery and that work is needed to prepare a new map. The Clerk advised that the map should be able to be cross referenced with the burial books. This will be a great deal of work and a specialist surveyor should be consulted. Cllr Ferris proposed to have the cemetery professionally mapped, seconded by Cllr Padgett.</p> <p>It was <b>resolved</b> to have the cemetery professionally mapped.</p>	
17/3/22	<p><b>Cemetery Scale of Fees and Rules of the Cemetery</b> This will be carried forward to the next meeting.</p>	
18/3/22	<p><b>Queen's Platinum Jubilee</b> Cllr Cliff advised that there are problems with the arrangements for the tea party. The Clerk requested that she be given the number of children in the school so that she can order the mugs.</p>	
19/3/22	<p><b>Fire Alarm Public Hall</b> Cllrs queried whether the fire alarm installation was finished as there were still loose wires and a sensor had not been moved. The Clerk will release the cheque when the work is completed.</p>	
20/3/22	<p><b>Public Hall</b> Cllr Baker Cliff advised that work on the lease was progressing. The playgroup has instructed solicitors. Cllr Ferris raised concerns with what changes will be</p>	

	made to the interior of the building and in particular the stage. Cllr Baker Cliff stated that all Cllrs will be able to view the lease before it is resolved and signed.	
<b>21/3/22</b>	<b>War Memorial</b> Cllr Cliff stated that he had found a company that can complete all the work required on the War Memorial. The Parish Council will have to engage a conservation accredited architect in order to obtain a grant. The architect that has been contacted is willing to project manage and obtain all quotations necessary. Cllr Cliff stated that costs are likely to be lower than were previously thought.	
<b>22/3/22</b>	<b>Community Payback</b> Ward Cllr Mitchell stated that he has put forward litter picking and tidying up the railway track. Suggestions from Cllrs included litter picking between the industrial estate and Sandtoft roundabout, weed removal and the hedge in the picnic area. Ward Cllr Mitchell will submit these suggestions.	
<b>23/3/22</b>	<b>Spring in Bloom</b> Cllr Cliff requested the location of all the planters/beds that the Parish Council look after. Cllr Padgett advised of their location. Cllr Cliff has found someone who may be willing to plant these up.	
<b>24/3/22</b>	<b>Sandtoft Flower Bed</b> Cllr Pickersgill presented an invoice to the Clerk for the work carried out.	
<b>25/3/22</b>	<b>Grass Cutting Contract N Lincs Council</b> The Clerk advised that N Lincs Council have asked if there was any surplus this year and what this has been/may be spent on. The Cllrs advised that the new planter will be paid for with this money and that new noticeboards will be purchased.	
<b>26/3/22</b>	<b>Devolution Opportunities</b> This was discussed. Cllr Cliff proposed to submit the council's interest in intertown verges, street sign and furniture cleaning and weed spraying, seconded by Cllr Drury.  It was <b>resolved</b> to submit the council's interest in intertown verges, street sign and furniture cleaning and weed spraying.	
<b>27/3/22</b>	<b>Best kept Village Competition 2022</b> Cllr Cliff proposed to enter the competition this year, seconded by Cllr Ferris.  It was <b>resolved</b> to enter the competition this year.	
<b>28/3/22</b>	<b>Integrated Transport Strategy</b> Cllrs will submit their individual responses.	
<b>29/3/22</b>	<b>Date and Time of Next Meeting</b> Tuesday 19 April 2022. Meeting to start at 7.00 pm at the Public Hall Noted.  Meeting closed at 8.35 pm	