

**BELTON PARISH COUNCIL**  
**INCORPORATING SANDTOFT AND BELTOFT**

These are the Minutes of the Full Council Meeting of the Belton Parish Council held on Tuesday 19 July 2022, 7:00pm at Belton Public Hall.

**In Attendance:**

Councillors A Baker Cliff (Chair), S Cliff, T Hazeltine, R Padgett, L Pickersgill, G Ulley, S Waller, S Walsh, G Ulley, R Vergette and Ward Cllr Mitchell.

Clare Boyall Clerk and Responsible Financial Officer

4 Members of the Public

	Item	Proposer
08/07/22	<p><b>Public Participation Session</b> A member of the public raised concerns regarding recent crimes that have taken place in Beltoft recently. The attendance at a Parish Council meeting by a representative of the Police was discussed.</p> <p>A member of the public expressed their concerns with regard to criminal activity and suspicious behaviour in Beltoft.</p> <p>Ward Cllr Mitchell volunteered to arrange a meeting with Beltoft residents. The Clerk will arrange for Police to attend a Parish Council meeting.</p>	
09/07/22	<p><b>Apologies</b> Cllrs Ferris and Addlesee.</p>	
10/07/22	<p><b>Declarations of Interest</b> Cllr Padgett 17/7/22</p>	
11/07/22	<p><b>Granting of Dispensations (Code of Conduct, 2012)</b> None.</p>	
12/07/22	<p><b>Draft Minutes of the Annual Full Council meeting held on 21 June 2022</b> Cllr Ulley proposed that the minutes of the Full Council meeting held on 21 June 2022 be approved, seconded by Cllr Padgett. All in favour.</p> <p>It was <b>resolved</b> that minutes of the Full Council meeting held on 21 June 2022 be approved.</p>	
13/07/22	<p><b>Draft Minutes of the Extraordinary Full Parish Council meeting held on 5 July 2022</b> Cllr Padgett proposed that the minutes of the Extraordinary Full Council meeting held on 5 July 2022 be approved, seconded by Cllr Ulley. All in favour.</p> <p>It was <b>resolved</b> that minutes of the Extraordinary Full Council meeting held on 5 July 2022 be approved.</p>	
14/07/22	<p><b>Chairman's Items</b> Cllr Baker Cliff stated that herself, Cllr Ulley and Cllr Padgett met with a representative of N Lincs Council at Belton Kitchen recently to discuss the re-siting of the sculpture. She also advised that discussions had taken place with regard to the siting of the monument connected to the Greenway and the</p>	

possibility of re-siting this the other side of the fencing. Bollards to stop farm vehicles going onto Belton Kitchen's land were also discussed at this meeting.

**15/07/22**

**Ward Councillor Report**

Ward Cllr Mitchell stated that there are speeding issues on High Street. Recent monitoring suggests that the road is eligible for a flashing speed sign which will now be installed. Ward Cllr Mitchell has also asked that Sandtoft's flashing speed sign be re-installed.

Ward Cllr Mitchell has asked for vegetation to be cut back on a footpath near to Stocks Hill. Cllr Padgett stated that he had cut some of this back recently but probably needs to be cut back further.

Ward Cllr Mitchell stated that the collapsed sewer on Westgate has now been repaired. The damage was caused by construction work on a new build on that road.

**16/07/22**

**Clerk's Report**

The Annual Audit documentation has now been submitted to the external auditor and receipt has been acknowledged. The documents have been added to the website.

A meeting has been scheduled for the Clerk and Chair to meet with the Church on 25 July.

The quotation for the grass cutting at the cemetery and the churchyard has been accepted and work has already started.

The Pension's Regulator re-enrolment submission has been completed.

The Charity Commission website has been updated with the Trustee names and the contact name has been changed to the present Clerk.

All personal details for Cllrs and Clerk for the new Chairty bank account have been sent through to the business manager at HSBC.

Editable maps have now been received for the cemetery. Work can now start on identifying the burial plot numbers.

An invoice for £35 has been received for a call out to the Public Hall fire alarm made by the pre-school. After consultation with the Chair an email was sent to the pre-school advising them of the procedure if there are any issues. An email was also sent to the company asking them to contact either the Chair or the Clerk if any issues arise in the future. Cllr Walsh proposed that the Parish Council pay this invoice, seconded by Cllr Waller. 9 in favour, 2 against.

It was **resolved** that the Parish Council pay this invoice.

**17/07/22**

**Financial Report**

<b>Cheque</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Total</b>
200417	Staff Payroll	July	611.74
200418	C Boyall	Mileage	21.42
200418	C Boyall	Postage	7.34
200419	HMRC	PAYE	45.20
DD	British Gas	Gas Public Hall July	28.19

DD	British Gas	Electricity Public Hall	58.75
200420	Water Plus	Waste Water Public Hall	20.58
200421	Running Imp	Jubilee Migs Final Payment	34.81
200422	Glover and Co	Annual Audit 2021/2022	180.00
200423	R Padgett	Grass Cutting	2607.60
200424	Mason and Baggott	Re-purchase 6 reserved plots	72.00
200425	C Barry	Closed Churchyard Grass Cutting 18/7/22	132.32
200425	C Barry	Belton Cemetery Grass Cutting 18/7/22	236.32

Cllr Pickersgill proposed to approve the financial report and that the cheques be signed, seconded by Cllr Lapish. All in favour.

It was **resolved** to approve the financial report and that the cheques be signed.

18/07/22  
18.1

**Planning Applications**

**Application No:** PA/2022/1035

**Proposal:** Change of use of mixed use property (Suis Generis) to single residential dwelling (C3)

**Site Location:** 53 High Street, Belton, DN9 1NR

Cllr Walsh proposed that the Parish Council have no comment to make, seconded by Cllr Padgett. All in favour.

It was **resolved** that the Parish Council have no comment to make.

18.2

**Application No:** PA/2022/1215

**Proposal:** Planning permission to erect a two-storey side extension incorporating carport and first-floor dressing room

**Site Location:** 2 Cinnamon Cottage, Bird Lane, Westgate, Belton, DN9 1QG

Cllr Lapish proposed that the Parish Council have no comment to make, seconded by Cllr Padgett. All in favour.

It was **resolved** that the Parish Council have no comment to make.

18.3

**Application No:** PA/2022/1185

**Proposal:** Erection of a new dwelling

**Site Location:** Orchard House, West Butterwick Road, Beltoft, DN9 1NB

Cllr Lappish proposed that the Parish Council have no comment to make, seconded by Cllr Padgett. All in favour.

It was **resolved** that the Parish Council have no comment to make.

18.4

**Application No:** PA/2022/1192

**Proposal:** Demolish existing garage/barn and alterations and extension to existing annex

**Site Location:** Saxon Croft House, Carrhouse Road, Carrhouse, Belton, DN9 1PG

	<p>Cllr Ulley proposed that the Parish Council have no comment to make, seconded by Cllr Pickersgill. All in favour.</p> <p>It was <b>resolved</b> that the Parish Council have no comment to make.</p>	
<b>19/07/22</b>	<p><b>Planning Permission Granted and Refused</b> Cllr Padgett proposed to note the planning permission granted and refused, seconded by Cllr Lapish. All in favour.</p> <p>It was <b>resolved</b> to note the planning permission granted and refused.</p>	
<b>20/07/22</b>	<p><b>Traffic Calming Westgate Road</b> Ward Cllr Mitchell advised that there is the possibility for the Parish Council to purchase a vehicle activated speed sign. N Lincs Council are able to install the sign and a grant may be available to cover most of the cost of this. The Parish Council will be expected to pay for approximately 10% of the cost. Ward Cllr Mitchell will arrange for an officer to attend a future Parish Council meeting.</p>	TM
<b>21/07/22</b>	<p><b>Dog Fouling Notices</b> Ward Cllr Mitchell presented the Parish Council with a sign for the Parish to display and will endeavour to source some more.</p>	TM
<b>22/07/22</b>	<p><b>Public Hall</b> No updated information is available at the moment. The Clerk will contact the pre-school. Cllr Vergette will give the Clerk contact details for the solicitor.</p>	
<b>23/07/22</b>	<p><b>War Memorial</b> Work on obtaining quotations is likely to start either this month or in August. Cllr Cliff will obtain an update.</p>	
<b>24/07/22</b>	<p><b>Traffic Issues on High Street</b> Cllr Walsh stated that there were traffic issues on the High Street near to the doctor's surgery and the school with parking and inconsiderate drivers. There were concerns that there was also a zebra crossing near to the site and cars were pulling out at speed around parked cars. Clerk to contact highways at N Lincs Council to see if there is any formal signage or road makings that could help with this.</p>	SW
<b>25/07/22</b>	<p><b>Planning Committee</b> Cllr Walsh stated that residents are not always aware of planning applications near to their property as neighbours are no longer written to. A notice is placed near to the property but this is not always seen by residents. Clerk to compile a post for Facebook to advise residents that letters are no longer sent to residents and advise them to either look on N Lincs Council's website or the Parish Council's agendas.</p> <p>Cllr Pickersgill proposed not to form a planning committee, seconded by Cllr Lapish. All in favour.</p> <p>It was <b>resolved</b> not to form a planning committee.</p>	
<b>26/07/22</b>	<p><b>Devolved Responsibility to the Clerk for Planning Applications</b> The Clerk explained that the planning department do not always respond to requests to extend the consultation period for planning applications when they fall between meetings. The Clerk stated when this happens she could email</p>	

	<p>Cllrs with the details of the applications and Cllrs would then decide if they wish to have an extraordinary meeting or supply the Clerk with comments to submit.</p> <p>Cllr Vergette proposed that the Council utilizes its powers under the Local Government Act 1972, section 101 to devolve to the Clerk the authority to make decisions on planning applications where</p> <p>a. The application falls between meetings, and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and</p> <p>b. The Chairman is unavailable to convene an extra-ordinary meeting or circumstances are such that the convening of an extra-ordinary meeting is impractical.</p> <p>This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.</p> <p>seconded by Cllr Ulley. All in favour.</p> <p>It was <b>resolved</b> that the Council utilizes its powers under the Local Government Act 1972, section 101 to devolve to the Clerk the authority to make decisions on planning applications with the above conditions.</p>	
27/07/22	<p><b>Noticeboards</b> This was briefly discussed. Cllr Ulley will identify the size of noticeboards needed and liaise with the Clerk.</p>	
28/07/22	<p><b>Correspondence</b> Cllr Baker Cliff advised of the contents of the letter as not all Cllrs have had a chance to read it. Cllr Baker Cliff advised all Cllrs to read the letter and this will be added to the next agenda.</p>	
29/07/22	<p><b>Date and Time of next meeting</b> Tuesday 16 August 2022 at 7 pm at Belton Public Hall. Noted.</p> <p>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</p>	
30/07/22	<p><b>Position of Clerk and RFO</b> Cllr Padgett proposed to approve the recommendation from the Personnel Committee and employ Clare Boyall as Clerk to Belton Parish Council, seconded by Cllr Walsh. All in favour.</p> <p>It was <b>resolved</b> to approve the recommendation from the Personnel Committee and employ Clare Boyall as Clerk to Belton Parish Council.</p> <p>Meeting closed at 8.04 pm</p>	