

BELTON PARISH COUNCIL
INCORPORATING SANDTOFT AND BELTOFT

These are the Minutes of the Full Council Meeting of the Belton Parish Council held on Tuesday 15 November 2022, 7:00pm at Belton Public Hall.

In Attendance:

Councillors A Baker Cliff (Chair), G Addlesee, S Cliff, L Drury, T Ferris, R Padgett, L Pickersgill, G Ulley, S Walsh and Ward Cllr Mitchell.

Clare Boyall Clerk and Responsible Financial Officer

1 Member of the Public

	Item	Proposer
01/11/22	<p>Public Participation Session No member of the public wished to speak.</p>	
02/11/22	<p>Apologies Cllrs Lapish, Vergette and Waller.</p>	
03/11/22	<p>Declarations of Interest Cllr Padgett 09/11/22 and 24/11/22</p>	
04/11/22	<p>Granting of Dispensations (Code of Conduct, 2012) None.</p>	
05/11/22	<p>Draft Minutes of the Annual Full Council meeting held on 18 October 2022 Cllr Ulley proposed that the minutes of the Full Council meeting held on 18 October 2022 be approved, seconded by Cllr Drury. All in favour.</p> <p>It was resolved that minutes of the Full Council meeting held on 18 October 2022 be approved.</p>	
06/11/22	<p>Chairman's Items Cllr Baker Cliff advised that the NATS meetings have recommenced and she had attended a recent meeting. Cllr Baker Cliff and Cllr Cliff had tidied up the planters and flower beds in readiness for Remembrance Sunday and advised that she would be grateful for volunteers to help with the flower beds in future and with the removal of the poppies.</p>	
07/11/22	<p>Ward Councillor Report Ward Cllr Mitchell advised that Sandtoft Road has had the weight restriction removed for 1 week due to the road works taking place. This has caused some noise issues for residents. Highways were supposed to install a temporary chicane but this has not been done. Ward Cllr Mitchell will investigate this.</p> <p>The first phase of the A161 is due to start this weekend from 8 am until 5 pm and weekend road closures will continue until 18 December. Some roads leading off the High Street had not been notified but letters are due to go out to the roads that will be affected.</p> <p>The proposed Parliamentary boundary change will mean that the Isle of Axholme will now be in Doncaster East and Axholme CC constituency. There will be no change to the Ward boundaries.</p>	

An application for the Isle of Axholme to be made an area of outstanding natural beauty is being submitted.

08/11/22

Clerk's Report

A letter has been sent to the Christmas Lights Committee requesting a receipt for the Christmas lights and 2 sums of money that were donated last year from the Parish Council. An email reply has been received but confirmation is required on headed paper. The Clerk will chase this up.

The replacement telephone glass was ordered and has been received.

Information has been received from N Lincs Council with regard to the speed activated signs. There would be a cost involved with regard to installation of a post for the camera. A solar powered sign would be cheaper for the council. 4 companies have been approached for information and a quotation.

HSBC have confirmed today that the charity bank account has been opened.

The Clerk has investigated Coronation memorabilia but without success. It is expected that companies will start to advertise items more in the New Year.

N Lincs Council Planning Enforcement Officer has contacted the council to advise that following a site visit to 18 Westgate Road they have written to the owners and asked for the antennas to be removed or to comply with the permitted development rights by reducing the size and number at the property. Consideration will be given to formal enforcement should they not comply.

A resident has contacted the council regarding a hedge at the entrance to Miller's Brook. This been reported to N Lincs Council due to this causing an obstruction to visibility for drivers. A site visit has taken place and the owner of the property is willing to cut the hedge back. The original reporting resident has been informed of this.

2 damaged yellow salt bins in Beltoft have been reported to N Lincs Council.

A resident has re-contacted the council with regard to the bin that was installed on Belshaw Lane earlier this year. Ward Cllr Mitchell was contacted and this will be added to the next agenda.

The N Lincolnshire Plan has been submitted to the Secretary of State.

09/11/22

Financial Report

Cheque	Recipient	Purpose	Total
200454	Staff Payroll	November	611.74
200455	C Boyall	Mileage	30.78
200455	C Boyall	Home Office Allowance	26.00
200455	C Boyall	Postage	7.34
200455	C Boyall	Lamp post poppies Section 137 Local Government Act 1972	250.00
200456	C Boyall	Telephone Box Glass	15.48
200456	C Boyall	Postage Charity Account Documents	2.05
200457	HMRC	PAYE	45.20
DD	British Gas	Electricity Public Hall	45.20

200458	Water Plus	Waste Water Public Hall	21.24
200459	Business Stream	Water Public Hall	35.20
200460	Royal British Legion	Poppy Wreath Section 137 Local Government Act 1972	27.50
200461	Tuff Trax	Regrade Turbary	1050.00
200462	Yards Apart	Remainder of invoice for grass cutting Churchyard and Cemetery	346.68
200463	C Barry	Churchyard Grass Cutting 9/11/22	132.32
200463	C Barry	Cemetery Grass Cutting 9/11/22	301.00
200464	R Padgett	Grass Cutting	1008.00

Cllr Walsh proposed to approve the financial report and that the cheques be signed, seconded by Cllr Drury. All in favour.

It was **resolved** to approve the financial report and that the cheques be signed.

10/11/22
10.1

Planning Applications

Application No: PA/2022/1860

Proposal: Two-storey side extension incorporating carport and first-floor dressing room.

Site Location: 2 Cinnamon Cottage, Bird Lane, Westgate, Belton, DN9 1QG

Cllr Walsh proposed that no comment be submitted, seconded by Cllr Drury. All in favour.

It was **resolved** that no comment be submitted.

10.2

Application No: PA/2022/1456

Proposal: Application to remove all of condition 2 on PA/2021/1652

Site Location: Land off King Edward Street, Belton

Cllr Ulley proposed that no comment be submitted, seconded by Cllr Drury. All in favour.

It was **resolved** that no comment be submitted.

11/11/22

Planning Permission Granted and Refused

Cllr Ferris proposed to note the planning permission granted and refused, seconded by Cllr Drury. All in favour.

It was **resolved** to note the planning permission granted and refused.

12/11/22
12.1

Planning Appeal

Application No: PA/2022/342

Proposal: Planning permission to erect a three-bedroomed detached bungalow.

Site Location: Land adjacent to Happy Cafe, Sandtoft Airfield, Sandtoft Road, Westgate, Belton, DN9 1P

This was discussed. Cllr Cliff proposed to support the appeal as other properties have been approved in relatively close proximity to the proposed property, seconded by Cllr Drury. All in favour.

12.2	<p>It was resolved to support the appeals as other properties have been approved in relatively close proximity to the proposed property.</p> <p>Application No: PA/2022/707 Proposal: Planning permission to retain a stable block and change of use of land for the keeping of horses. Site Location: Land rear of 105 Westgate Road, Westgate, Belton, DN9 1PY</p> <p>This was discussed. Cllr Ferris advised that the stable block is present and there are horses already on site. Cllr Padgett proposed to support N Lincs Council's refusal for this planning application, seconded by Cllr Addlesee. All in favour.</p> <p>It was resolved to support N Lincs Council's refusal for this planning application.</p>	
13/11/22	<p>Budget and Precept 2023/2024</p> <p>The Clerk thanked Cllr Walsh for the time he took recently to discuss the budget and confirm the issues that had been found with the spreadsheet that she had inherited.</p> <p>Cllr Walsh advised that there were no issues with the year on year running of the accounts and budget but that the challenge this year was reconciling the budget items put in the budget one year and not being handled correctly the following year. An example of this was that £2000 had been put in the budget for speed signs 2 years ago but not carried forward to the reserves the next year. Surplus cash amounts have also not been assigned at the end of financial years but left in the current account.</p> <p>Cllr Walsh proposed that funding items identified from previous years should be identified where possible and recorded in the reserves for next year and that the savings account contains at least the amount in reserves. A transfer of funds will need to take place into the savings account, seconded by Cllr Cliff. All in favour.</p> <p>It was resolved that funding items identified from previous years should be identified where possible and recorded in the reserves for next year and that the savings account contains at least the amount in reserves. A transfer of funds will need to take place into the savings account.</p> <p>Cllr Walsh proposed that at the end of the financial year that the surplus/deficit should be reconciled with the savings account, seconded by Cllr Pickersgill. All in favour.</p> <p>It was resolved that at the end of the financial year that the surplus/deficit should be reconciled with the savings account.</p> <p>At this point Cllr Baker Cliff suspended discussions on item number 13/11/22 and item number 15/11/22 was dealt with as this is relevant to the budget for 2023/2024.</p>	
15/11/22	<p>Mole Pest Control Contract</p> <p>The proposed contract was discussed. Cllr Baker Cliff proposed not to re-new the contract but to adopt a wait and see approach, seconded by Cllr Ulley. All in favour.</p>	

	<p>It was resolved not to re-new the contract but to adopt a wait and see approach.</p>	
13/11/22	<p>Budget and Precept 2023/2024 Budget headings were further discussed. Cllr Walsh proposed not to increase the Precept and to set it at £39,000 for 2023/2024, seconded by Cllr Drury. All in favour.</p>	
	<p>It was resolved not to increase the Precept and to set it at £39,000 for 2023/2024.</p>	
14/11/22	<p>Standing Orders Cllr Pickersgill proposed to adopt the updated Standing Orders, seconded by Cllr Padgett. All in favour.</p>	
	<p>It was resolved to adopt the updated Standing Orders.</p>	
16/11/22	<p>Grant Guidance Cllr Drury proposed to adopt the updated Grant Guidance, seconded by Cllr Padgett. All in favour.</p>	
	<p>It was resolved to adopt the updated Grant Guidance.</p>	
17/11/22	<p>Hire Fees and Hire Agreement Public Hall The Clerk advised that a Hire Agreement had been compiled for the Public Hall. Cllr Baker Cliff stated that the hire fees have not been increased for a long time and were low compared to other venues in the area. This was discussed. Cllr Baker Cliff proposed to adopt the Hire Agreement and set the fees at £15 per hour, seconded by Cllr Ulley. All in favour.</p>	
	<p>It was resolved to adopt the Hire Agreement and set the fees at £15 per hour.</p>	
18/11/22	<p>Correspondence regarding Land owned by the Parish Council Cllr Baker Cliff advised that a letter had been received requesting the purchase of a piece of land owned by the Parish Council and that has been rented for many years. This was discussed. Cllr Baker Cliff proposed to reply stating that the Parish Council were granted 100 acres under the Enclosure's Act and at the present time the Parish Council do not own 100 acres and are therefore not in a position to sell any land at the present time, seconded by Cllr Ferris. All in favour.</p>	
	<p>It was resolved to reply stating that the Parish Council were granted 100 acres under the Enclosure's Act and at the present time the Parish Council do not own 100 acres and are therefore not in a position to sell any land at the present time.</p>	
19/11/22	<p>NATS Representative Cllr Baker Cliff explained that the NATS' meetings are held quarterly and attended by PCSO's, Ward Cllrs and Parish Councils. Cllr Cliff volunteered to represent Belton Parish Council at future meetings.</p>	
20/11/22	<p>Snow Warden Cllrs Ulley and Padgett advised that they are happy to continue to be Snow Wardens for Belton Parish Council.</p>	

21/11/22	<p>Humber Low Carbon Pipeline Project Consultation Cllr Ulley proposed not to submit a comment to the consultation, seconded by Cllr Pickersgill. All in favour.</p> <p>It was resolved not to submit a comment to the consultation.</p>	
22/11/22	<p>Grant Application Section 137 Local Government Act 1972 The grant application was discussed. The Clerk advised that she had sought advice on the application and the Parish Council are able to pay Beltoft Chapel directly on behalf of Beltoft Neighbourhood Watch as the council are not paying funds for the fabric of the building or land. Cllr Padgett proposed to award the £40 requested to Beltoft Neighbourhood Watch Group, seconded by Cllr Walsh. All in favour.</p> <p>It was resolved to award the £40 requested to Beltoft Neighbourhood Watch Group.</p>	
23/11/22	<p>Grant Application Section 137 Local Government Act 1972 The grant application was discussed. Cllr Cliff proposed to award £300 to the Isle Choral Society, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to award £300 to the Isle Choral Society.</p>	
24/11/22	<p>Grass Cutting Contract Footpaths and Open Spaces 2022/2023 The excess for the contract with N Lincs Council for the footpaths, open spaces and grass verges was discussed. Cllr Padgett suggested that some money could be spent on the land on Belshaw Lane. Cllr Baker Cliff suggested that as this is likely to be a larger project the council should wait until after the War Memorial and Public Hall projects have been completed to look at this. Cllr Cliff proposed to set the excess money from the contract aside for new benches and work to be carried out on the closed Churchyard, seconded by Cllr Walsh. All in favour.</p> <p>It was resolved to set the excess money from the contract aside for new benches and work to be carried out on the closed Churchyard.</p>	
25/11/22	<p>Belton Community Aid Cllr Baker Cliff advised that she is the nominated Parish Council representative to Belton Community Aid. Cllr Baker Cliff proposed to note Belton Community Aid's yearly accounts, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to note Belton Community Aid's yearly accounts.</p>	
26/11/22	<p>Cemetery and Churchyard Grass Cutting Contract 2023/2024 The Contract was discussed. Cllr Baker Cliff proposed to request quotations for 9 cuts per year with the option for additional cuts depending on the growing season, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to request quotations for 9 cuts per year with the option for additional cuts depending on the growing season.</p>	
27/11/22	<p>Christmas Lights Competition The Clerk advised that she had received notification that the Christmas Lights Committee will no longer run this competition. This was discussed. Cllr Drury suggested that in the present economic climate the competition is not held this year and to review any feedback that the council may receive. Cllr Baker Cliff</p>	

	<p>proposed not to hold a Christmas lights competition this year, seconded by Cllr Ulley. All in favour.</p> <p>It was resolved not to hold a Christmas lights competition this year.</p>	
<p>28/11/22</p>	<p>Public Hall The Clerk advised that she had spoken to the pre-school and been advised that the heating control panel does not work. She also advised that the pre-school is having difficulty getting quotations from builders for the work that is needed. Cllr Cliff and Cllr Padgett will forward contact details on of builders to pass on to the pre-school. Cllr Padgett will also pass on the details of an engineer who can service the Public Hall boiler.</p>	
<p>29/11/22</p>	<p>War Memorial Cllr Cliff advised that the architect is going to request tenders for the work on the War Memorial.</p> <p>Cllr Baker Cliff left the meeting room.</p> <p>Cllr Baker Cliff re-entered the meeting room.</p>	
<p>30/11/22</p>	<p>Correspondence Letter regarding the Community Champion Awards (Information previously circulated). National Pay and Annual Leave Award (Information previously circulated) Polling Station requirement Public Hall 4 May 2023.</p> <p>Cllr Padgett proposed to note the correspondence, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to note the correspondence.</p>	
<p>31/11/22</p>	<p>Christmas Lights Donations The Clerk advised that there was no documentation in the Parish Council's files to document the 2 grants and the donation of the Christmas lights to the Christmas Lights Committee that was given last year. An email confirmation has been received from the Christmas Lights Committee acknowledging the donations but a request has been sent to request this on headed paper. The Clerk stated that mention in this item should contain reference to the extraordinary meeting minute from last year regarding the donation of the Christmas Lights and a copy of these minutes must be filed with those minutes.</p> <p>Cllr Ferris proposed to acknowledge the confirmation of the donation of the Christmas Lights as minuted at the Extraordinary meeting of 1 September 2021 item number 3 and also the grants that were given on 20 July 2021 and 14 December 2021, seconded by Cllr Drury. All in favour</p> <p>It was resolved to acknowledge the confirmation of the donation of the Christmas Lights as minuted at the Extraordinary meeting of 1 September 2021 item number 3 and also the grants that were given on 20 July 2021 and 14 December 2021</p>	
<p>32/11/22</p>	<p>Date and Time of next meeting Tuesday 20 December 2022 at 7 pm at Belton Public Hall.</p> <p>Noted.</p>	

	<p>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</p> <p>Cllr Ulley proposed to exclude the press and public due to an exemption, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to exclude the press and public due to an exemption.</p> <p>33/11/22 Handyperson Position Due to the confidential nature of this item this will be minuted separately.</p> <p>34/11/22 GDPR Information Due to the confidential nature of this item this will be minuted separately.</p> <p>Meeting closed at 8.57 pm</p>	