

**BELTON PARISH COUNCIL**  
**INCORPORATING SANDTOFT AND BELTOFT**

Clerk Clare Boyall  
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15 June 2023

Dear Councillor

You are hereby summoned to the Full Council meeting of the Belton Parish Council which will be held at the Belton Public Hall on Tuesday **20 June 2023 at 7 pm.**

Yours faithfully

*C Boyall*

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

| No       | Item   | Proposer |
|----------|--|----------|
| 01/06/23 | <b>Public Participation Session</b><br>Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking. |          |
| 02/06/23 | <b>Apologies</b><br>To receive apologies and reasons for absence.  |          |
| 03/06/23 | <b>Declarations of Interest</b><br>To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)   |          |
| 04/06/23 | <b>Granting of Dispensations</b> (Code of Conduct, 2012)   |          |
| 05/06/23 | <b>Youth Council</b><br>To receive and consider any issues raised.   |          |
| 06/06/23 | <b>Draft Minutes of the Annual Full Council meeting held on 16 May 2023</b><br>To resolve the Draft Minutes of the Annual Full Council meeting held on 16 May 2023 (Copies of which have been previously circulated).  |          |
| 07/06/23 | <b>Co-option</b><br>To receive application forms and co-opt a member onto the Parish Council.  |          |
| 08/06/23 | <b>Chairman's Items</b>  |          |
| 09/06/23 | <b>Ward Councillor Report</b><br>To receive a report from the Ward Councillor.   |          |
| 10/06/23 | <b>Clerk's Report</b><br>To receive the Clerks Report (Matters in progress - for information only).  |          |

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| 11/06/23 | <b>Financial Report</b><br>To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006).  |    |
| 12/06/23 | <b>Bank Signatories</b><br>To resolve the bank signatories.  |    |
| 13/06/23 | <b>Annual Internal Audit Report 2022 2023</b><br>To receive the Annual Internal Auditor's report (information previously circulated).  |    |
| 14/06/23 | <b>Section 1 Governance Statement 2022/2023</b><br>To resolve the Governance Statement for 2022/2023 (information previously circulated).  |    |
| 15/06/23 | <b>Section 2 Accounting Statement 2022/2023</b><br>To resolve the accounting Statement for 2022/2023 (information previously circulated).  |    |
| 16/06/23 | <b>Planning Applications</b><br><b>Application No:</b> PA/2023/1032  |    |
| 16.1     | <b>Proposal:</b> Planning permission to construct brick outer skin to two storey dwelling.<br><b>Site Location:</b> Woods Farm, Epworth Road, Beltoft, DN9 1NG   |    |
| 16.2     | <b>Application No:</b> PA/2023/1019<br><b>Proposal:</b> Planning permission to erect a two-storey side extension.<br><b>Site Location:</b> Common Farm, Access Road To Common Farm, Westgate, Belton, DN9 1RX  |    |
| 16.3     | <b>Application No:</b> PA/2023/503<br><b>Proposal:</b> Application for approval of reserved matters (appearance and landscaping) pursuant to outline application PA/2018/2416 dated 03/04/2020 for 11 dwellings Amended Landscaping Site Layout.<br><b>Site Location:</b> Sir Solomon Inn, King Edward Street, Belton, DN9 1QN |    |
| 17/06/23 | <b>Planning Permission Granted and Refused</b><br>To note the granted and refused planning applications (Information previously circulated).   |    |
| 18/06/23 | <b>Personnel Committee</b><br>To elect members to the Personnel Committee.   |    |
| 19/06/23 | <b>Flower Beds</b><br>To resolve the purchase of plants for the flower beds and to consider making the roundabout bed into a raised bed. To also request volunteers for watering the planters.   |    |
| 20/06/23 | <b>Handyperson</b><br>To resolve a list of work that is required. Standard Item.   |    |
| 21/06/23 | <b>Moles Cemetery</b><br>To receive information and resolve whether to engage pest control.  |    |
| 22/06/23 | <b>Scarecrow Festival</b><br>To receive further information.   | SW |
| 23/06/23 | <b>National Grid Electricity Transmission Consultation</b><br>To receive the information and resolve whether to submit a response to the consultation (information previously circulated).   |    |

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| <b>24/06/23</b> | <b>Devolved Responsibility to the Clerk for Planning Applications</b><br>To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:<br><br>a. The application falls between meetings, and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and<br><br>b. The Chairman is unavailable to convene an extra-ordinary meeting or circumstances are such that the convening of an extra-ordinary meeting is impractical.<br><br>In both circumstances the Clerk shall have authority to respond on the Council's behalf, considering the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.<br><br>This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations. |    |
| <b>25/06/23</b> | <b>Public Hall</b><br>25.1 To receive the accounts for 2022/2023 (information previously circulated).<br><br>25.2 To receive information and resolve whether to increase the rent for Belwood Pre-school.  |    |
| <b>26/06/23</b> | <b>Westgate Road</b><br>To consider updated information.   | TF |
| <b>27/06/23</b> | <b>PROWS Contract – Footpath 40</b><br>To receive information regarding an extra footpath that the Parish Council have been requested to add to the cutting schedule.  |    |
| <b>28/06/23</b> | <b>Training</b><br>To resolve extra places on the Full Council training.   |    |
| <b>29/06/23</b> | <b>High Levels Bank</b><br>To receive N Lincs Council's decision regarding the speed limit on this road.   | SW |
| <b>30/06/23</b> | <b>Installation of Noticeboards</b><br>To resolve to purchase equipment to install the noticeboards.   |    |
| <b>31/06/23</b> | <b>War Memorial</b><br>Standard Item.  |    |
| <b>32/06/23</b> | <b>Correspondence</b><br>ERNLLCA Conference and AGM 2023 (previously circulated).  |    |
| <b>33/06/23</b> | <b>Date and Time of next meeting</b><br>Tuesday 18 July 2023 at 7 pm at Belton Public Hall.  |    |

| Cheque            | Recipient                 | Purpose               | Nett Amount | VAT   | Total  |
|-------------------|---------------------------|-----------------------|-------------|-------|--------|
| 200518            | Community Heartbeat Trust | Defibrillator Pads    | 160.00      | 32.00 | 192.00 |
| 200519 and 200520 | Staff Payroll             | June Salaries         | 921.50      | 0     | 921.50 |
| 200519            | S Fritchley               | Mileage               | 10.99       | 0     | 10.99  |
| 200521            | C Boyall                  | Mileage               | 37.08       | 0     | 37.08  |
| 200521            | C Boyall                  | Home Office Allowance | 26.00       | 0     | 26.00  |
| 200521            | C Boyall                  | Stationery            | 6.83        | 1.37  | 8.20   |

|        |                |                                 |         |        |         |
|--------|----------------|---------------------------------|---------|--------|---------|
| 200522 | HMRC           | PAYE                            | 140.00  | 0      | 140.00  |
| 200523 | A Baker Cliff  | Chairman's Allowance            | 100.00  | 0      | 100.00  |
| 200524 | RP Contracting | Grass Cutting                   | 3013.00 | 602.60 | 3615.60 |
| 200525 | C Barry        | Cemetery Grass Cutting          | 331.10  | 0      | 331.10  |
| 200525 | C Barry        | Closed Churchyard Grass Cutting | 145.55  | 0      | 145.55  |
| 200526 | Glover and Co  | Internal Audit                  | 160.00  | 32.00  | 192.00  |

Public Hall

| <b>Cheque</b> | <b>Recipient</b>                     | <b>Purpose</b>                              | <b>Nett Amount</b> | <b>VAT</b> | <b>Total</b> |
|---------------|--------------------------------------|---|--------------------|------------|--------------|
| DD            | British Gas                          | Public Hall Gas                             | 37.03              | 0          | 37.03        |
| DD            | British Gas                          | Public Hall Electricity                     | 56.51              | 0          | 56.51        |
| DD            | Water Plus                           | Public Hall Waste Water                     | 22.67              | 0          | 22.67        |
| 100006        | Paul Holland (Dutch Fire Protection) | Emergency Lights and Fire Extinguisher work | 530.00             | 106.00     | 636.00       |