

BELTON PARISH COUNCIL
INCORPORATING SANDTOFT AND BELTOFT

Clerk Clare Boyall
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10 May 2023

Dear Councillor

You are hereby summoned to the Annual Full Council meeting of the Belton Parish Council which will be held at the Belton Public Hall on Tuesday **16 May 2023 immediately following the Annual Parish meeting.**

Yours faithfully

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
	Quickline will be giving a presentation to the Parish Council at 6.15 pm prior to the start of the Annual meeting.	
01/05/23	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
02/05/23	Election of Chairman of Belton Parish Council	
03/05/23	To Sign and Receive Chairman's Acceptance of Office Form	
04/05/23	Election of Vice Chairman of Belton Parish Council	
05/05/23	To receive Councillor Declaration of Interest Forms	
06/05/23	Apologies To receive apologies and reasons for absence.	
07/05/23	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
08/05/23	Granting of Dispensations (Code of Conduct, 2012)	
09/05/23	Co Option To receive application forms and co-opt members onto the Parish Council.	

10/05/23	Draft Minutes of the Full Council meeting held on 18 April 2023 To resolve the Draft Minutes of the Full Council meeting held on 18 April 2023 (Copies of which have been previously circulated).	
11/05/23	Chairman's Items	
12/05/23	Ward Councillor Report To receive a report from the Ward Councillor.	
13/05/23	Clerk's Report To receive the Clerks Report (Matters in progress – for information only).	
14/05/23	Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006).	
15/05/23	Personnel Committee To elect members of the Personnel Committee.	
16/05/23	Personnel Terms of Reference To review and approve the Personnel Committee Terms of Reference.	
17/05/23	ERNLLCA District Committee Representatives To elect 2 Cllrs to attend the ERNLLCA District Committee	
18/05/23	To Review and Approve the Standing Orders	
19/05/23	To Review and Approve the Code of Conduct	
20/05/23	To Review and Approve the Financial Regulations	
21/05/23	To Review and Approve the Financial Risk Assessment	
22/05/23	To Review and Approve the Financial Reserves Policy	
23/05/23	Annual Insurance To review the annual insurance for the Parish Council	
24/05/23	Asset Register To review and approve the Asset Register.	
25/05/23	Asset Inspection and review To resolve to perform a review and inspection of the Parish Council's assets.	
26/05/23	To Review the Approve the Child Safeguarding Policy	
27/05/23	To Review and Approve the Adult Safeguarding Policy	
28/05/23	To Review and Approve the Equality Policy	
29/05/23	To Review and Approve the Safeguarding Policy	
30/05/23	To Review and Approve the Complaints Policy	
31/05/23	To Review and Approve the Management of Transferable Data Policy	
32/05/23	To Review and Approve the Social Media Policy	
33/05/23	To Review and Approve the Media Policy	
34/05/23	To Review and Approve the Grievance Policy	

35/03/23	To Review and Approve the Bullying and Harassment Policy	
36/05/23	To Review and Approve the Whistleblowing Policy	
37/05/23	To Review and Approve the Data Protection Policy	
38/05/23	To Review and Approve the Security Incident Response Policy	
39/05/23	To Review and Approve the Subject Access Request Policy	
40/05/23	To Review and Approve the Councillor Privacy Notice	
41/05/23	To Review and Approve the Email Privacy Notice	
42/05/23	To Review and Approve the Email Contact Privacy Notice	
43/05/23	To Review and Approve the Co-option Procedure	
44/05/23	Planning Applications	
44.1	Application No: PA/2023/503 Proposal: Application for approval of reserved matters (appearance and landscaping) pursuant to outline application PA/2018/2416 dated 03/04/2020 for 11 dwellings Site Location: Sir Solomon Inn, King Edward Street, Belton, DN9 1QN	
44.2	Application No: PA/2023/696 Proposal: Planning permission to erect extensions and carry out alterations Site Location: Penrose, 12 Westgate Road, Westgate, Belton, DN9 1QG	
45/05/23	Planning Permission Granted and Refused To note the granted and refused planning applications (Information previously circulated).	
46/05/23	Re-purchase of Burial Plot To consider and resolve the re-purchase of a burial plot.	
47/05/23	Quickline Broadband Belton and Sandtoft To consider the information provided in the presentation.	
48/05/23	Union Jack Flag To resolve the purchase of a Flag.	ABC
49/05/23	High Levels Bank To receive information.	
50/05/23	Handyperson To resolve a list of work that is required. Standard Item.	
51/05/23	Belton Christmas Lights Committee To receive information on a scarecrow Festival and a Dog Fun Show.	SW
52/05/23	Training To resolve Councillor training.	
53/05/23	Public Hall To receive the recommendations for the fire extinguishers and resolve what action to take.	
54/05/23	War Memorial Standard Item.	

55/05/23	Correspondence Correspondence regarding an additional dog bin at the entrance to the Waterway Sandtoft Road.	
56/05/23	Date and Time of next meeting Tuesday 20 June 2023 at 7 pm at Belton Public Hall.	

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
200508 and 200509	Staff Payroll	May Salaries	921.50	0	921.50
200508	S Fritchley	Mileage	7.02	0	7.02
200510	C Boyall	Mileage	32.94	0	32.94
200510	C Boyall	Home Office Allowance	26.00	0	26.00
200510	C Boyall	Postage	24.17	0	24.17
200511	HMRC	PAYE	140.00	0	140.00
200512	Tunes	In Bloom Plants	297.95	0	297.95
200513	BHIB	Annual Insurance	1510.05	0	1510.05
200514	R P Contracting	Grass cutting PROWS and Open Spaces	4346.00	869.20	5215.20
200515	Curtis the Gardener	Grass cutting Cemetery	331.10	0	331.10
200515	Curtis the Gardener	Grass cutting Closed Churchyard	145.55	0	145.55
200516	Greenbarnes	2 Noticeboards	3286.01	657.20	3943.21
200517	A Baker Cliff	Coronation	24.99	5.00	29.99

Public Hall

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
DD	British Gas	Public Hall Gas	88.24	0	88.24
DD	Water Plus	Public Hall Waste Water	22.89	0	22.89
100005	Dutch Fire Protection	Fire Alarm and Emergency Lighting Service	100.00	20.00	100.00