

BELTON PARISH COUNCIL
INCORPORATING SANDTOFT AND BELTOFT

These are the Minutes of the Full Council Meeting of the Belton Parish Council held on Tuesday 20 June 2023, 7:00pm at Belton Public Hall.

In Attendance:

Councillors A Baker Cliff (Chair), P Clayton, S Cliff, L Drury, T Ferris, B Hellewell, L Pickersgill, R Padgett, G Ulley, J Warwick and Ward Cllr Mitchell

Clare Boyall Clerk and Responsible Financial Officer

0 Members of the Public

	Item	Proposer
01/06/23	Public Participation Session None present.	
02/06/23	Apologies Cllr Waller.	
03/06/23	Declarations of Interest Cllr Padgett 11/06/23 and 27/06/23 Cllr Baker Cliff 11/06/23 Cllr Hellewell 16.2/06/23	
04/06/23	Granting of Dispensations (Code of Conduct, 2012) None.	
05/06/23	Youth Council Representative not present.	
06/06/23	Draft Minutes of the Annual Full Council meeting held on 16 May 2023 Cllr Ulley proposed that the minutes of the Annual Full Council meeting held on 16 May 2023 be approved, seconded by Cllr Ferris. All in favour. It was resolved that minutes of the Full Council meeting held on 16 May 2023 be approved.	
07/06/23	Co-Option 1 application has been received. Cllr Pickersgill proposed to co-opt Mr Dennis Morgan onto Belton Parish Council, seconded by Cllr Cliff. All in favour. It was resolved to co-opt Mr Dennis Morgan onto Belton Parish Council.	
08/06/23	Chairman's Items Cllr Baker Cliff advised Cllrs that she would be attending the rededication ceremony of the Royal British Legion Standard on 1 July.	
09/06/23	Ward Councillor Report Ward Cllr Mitchell advised that he had received a complaint regarding the public footpaths and a marker post missing on Belton Fields. There has been a site visit. N Lincs Council advised that there were several issues and these will be looked into.	

10/06/23

Clerk’s Report

A hedge on Bracon was reported to N Lincs Council as it was overhanging the pathway. However, when they visited the hedge had been cut back.

2 years of VAT has been claimed from HMRC.

The training places for the full council training have been booked.

The A18 and A161 layby bins were reported to N Lincs Council. These bins are emptied 3 times per week and in-between these times if needed.

We have been notified that a report was submitted regarding Footpath BR149. The stiles/steps are damaged. N Lincs Council have visited site and the repair has been added to the current programme of works. Ward Cllr Mitchell will contact N Lincs Council as they are in a dangerous state.

The Neighbourhood Officer has requested that we be informed of the frequency of weed spraying but no reply has been received as yet.

11/06/23

Financial Report

Cheque	Recipient	Purpose	Total
200518	Community Heartbeat Trust	Defibrillator pads	192.00
200519 and 200520	Staff Payroll	June	921.50
200519	S Fritchley	Mileage	10.99
200521	C Boyall	Mileage	37.08
200521	C Boyall	Home Office Allowance May	26.00
200521	C Boyall	Stationery	8.20
200522	HMRC	PAYE	140.00
200523	A Baker Cliff	Chairman’s Allowance	100.00
200524	R Padgett	Grass Cutting PROWS and Open Spaces	3615.60
200525	Curtis The Gardener	Grass Cutting Cemetery	331.10
200525	Curtis The Gardener	Grass Cutting Closed Churchyard	145.55
200526	Glover and Co	Annual Internal Audit	192.00

Public Hall

Cheque	Recipient	Purpose	Total
DD	British Gas	Public Hall Gas	37.03
DD	British Gas	Public Hall Electricity	56.51
DD	Water Plus	Public Hall Waste Water	22.67
100006	Paul Holland (Dutch Fire Protection)	Emergency Lights and Fire Extinguisher work	636.00

Cllr Cliff proposed to approve the financial reports and that the cheques be signed, seconded by Cllr Pickersgill. All in favour.

It was **resolved** to approve the financial reports and that the cheques be signed.

12/06/23	<p>Bank Signatories Cllr Padgett proposed that Cllr Baker Cliff, Cllr Ulley, Cllr Drury, Cllr Pickersgill, Cllr Ferris and the Clerk be signatories for the bank accounts, seconded by Cllr Hellewell. All in favour.</p> <p>It was resolved that Cllr Baker Cliff, Cllr Ulley, Cllr Drury, Cllr Pickersgill, Cllr Ferris and the Clerk be signatories for the bank accounts.</p>	
13/06/22	<p>Annual Internal Audit Report 2022 2023 Cllr Cliff proposed to note the annual Internal Auditor's report, seconded by Cllr Pickersgill. All in favour.</p> <p>It was resolved to note the annual Internal Auditor's report.</p>	
14/06/23	<p>Section 1 Governance Statement 2022/2023 The Governance Statement was discussed and completed. Cllr Cliff proposed to approve the Governance Statement 2022/2023, seconded by Cllr Padgett. All in favour.</p> <p>It was resolved to approve the Governance Statement 2022/2023.</p>	
15/06/23	<p>Section 2 Accounting Statement 2022/2023 Cllr Pickersgill proposed to approve the Accounting Statement 2022 2023, seconded by Cllr Cliff. All in favour.</p> <p>It was resolved to approve the Accounting Statement 2022 2023.</p>	
16/06/23 16.1	<p>Planning Applications Application No: PA/2023/1032 Proposal: Planning permission to construct brick outer skin to two storey dwelling. Site Location: Woods Farm, Epworth Road, Beltoft, DN9 1NG</p> <p>Cllr Drury proposed that no comment be submitted, seconded by Cllr Cliff. All in favour.</p> <p>It was resolved that no comment be submitted.</p> <p>Cllr Hellewell left the meeting room.</p>	
16.2	<p>Application No: PA/2023/1019 Proposal: Planning permission to erect a two-storey side extension. Site Location: Common Farm, Access Road To Common Farm, Westgate, Belton, DN9 1RX</p> <p>Cllr Padgett proposed that no comment be submitted, seconded by Cllr Warwick. All in favour.</p> <p>It was resolved that no comment be submitted.</p> <p>Cllr Hellewell re-entered the meeting room.</p>	
16.3	<p>Application No: PA/2023/503 Proposal: Application for approval of reserved matters (appearance and landscaping) pursuant to outline application PA/2018/2416 dated 03/04/2020 for 11 dwellings Amended Landscaping Site Layout.</p>	

	<p>Site Location: Sir Solomon Inn, King Edward Street, Belton, DN9 1QN</p> <p>This planning application was discussed. Cllr Baker Cliff proposed to object to this planning application and that the Parish Council share the concerns of the local flood authority that the storage tanks are situated on private property, seconded by Cllr Warwick. All in favour.</p> <p>It was resolved to object to this planning application and that the Parish Council share the concerns of the local flood authority that the storage tanks are situated on private property.</p> <p>17/06/23 Planning Permission Granted and Refused Cllr Pickersgill proposed to note the planning permissions granted and refused, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to note the planning permissions granted and refused.</p> <p>18/06/23 Personnel Committee Cllr Cliff proposed that Cllr Ulley, Cllr Pickersgill and Cllr Clayton be elected members of the Personnel Committee, seconded by Cllr Ferris. All in favour.</p> <p>It was resolved that Cllr Ulley, Cllr Pickersgill and Cllr Clayton be elected members of the Personnel Committee.</p> <p>19/06/23 Flower Beds Cllr Baker Cliff requested that £185 be spent on summer bedding for the flower beds. She also suggested that sleepers be placed around the flower bed near to the roundabout to raise this from the ground. Cllr Baker Cliff will obtain quotations for the sleepers. Cllr Ferris proposed to purchase the plants and sleepers, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to purchase the plants at a cost of £185 and sleepers.</p> <p>20/06/23 Handy person The Clerk advised that the Garden of remembrance has a significant amount of weeds in it and requires tidying. The paths in the cemetery also need to be tidied. The handy person is planting the flowerbeds this week.</p> <p>21/06/23 Moles Cemetery The Clerk advised that she had been contacted by a member of the public who informed her that moles were present in the cemetery. The Clerk has a contractor that can visit site for £40. Cllr Padgett proposed that the contractor should be engaged at a cost of £40, seconded by Cllr Hellewell. All in favour.</p> <p>It was resolved that the contractor should be engaged at a cost of £40.</p> <p>22/06/23 Scarecrow Festival Cllr Waller not present.</p> <p>23/06/23 National Grid Electricity Transmission Consultation Ward Cllr Mitchell advised Cllrs that he had attended a recent meeting. The ward Cllrs are opposing the scheme due to the impact on the Isel of Axholme. He has asked for a meeting with MP, Ward Cllrs and N Lincs Council to discuss the scheme to try and minimise the disruption. This was discussed. Cllr Pickersgill proposed to object to the proposals as this will have a detrimental impact on the landscape and request that steps must be taken to mitigate this in</p>	<p>SW</p>
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	<p>an area of potential outstanding natural beauty and an historic landscape including ancient strip farming, seconded by Cllr Padgett. All in favour.</p> <p>It was resolved to object to the proposals as this will have a detrimental impact on the landscape and request that steps must be taken to mitigate this in an area of potential outstanding natural beauty and an historic landscape including ancient strip farming.</p> <p>24/06/23 Devolved Responsibility to the Clerk for Planning Applications To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:</p> <p>a. The application falls between meetings, and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and</p> <p>b. The Chairman is unavailable to convene an extra-ordinary meeting or circumstances are such that the convening of an extra-ordinary meeting is impractical.</p> <p>In both circumstances the Clerk shall have authority to respond on the Council's behalf, considering the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.</p> <p>This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.</p> <p>Cllr Ferris proposed that the council utilizes its powers under the Local Government Act 1972 Section 101 to devolve to the Clerk the authority to make decisions on planning applications under the above stated terms, seconded by Cllr Drury. All in favour.</p> <p>It was resolved that the council utilizes its powers under the Local Government Act 1972 Section 101 to devolve to the Clerk the authority to make decisions on planning applications under the above stated terms.</p>	
<p>25/06/23 25.1</p>	<p>Public Hall Accounts Cllr Ferris proposed to approve the annual accounts for the Public Hall 2022/2023, seconded by Cllr Drury. All in favour.</p> <p>It was resolved to approve the annual accounts for the Public Hall 2022/2023.</p>	
<p>25.2</p>	<p>Belwood Pre-school Rent This was discussed at length. The utilities have increased significantly and the rent is no longer covering the utilities, services and basic maintenance of the hall. The rent has not been increased for several years. Cllr Cliff proposed to increase the rent to £10 per hour and review this in a year's time, seconded by Cllr Hellewell. All in favour.</p> <p>It was resolved to increase the rent to £10 per hour and review this in a year's time.</p>	

26/06/23	<p>Westgate Road</p> <p>Cllr Ferris advised that the original letter was sent to residents in November 2021 and nothing had been done since that time. He advised that he was concerned at the level and speed of traffic on the road and requested a traffic assessment. Ward Cllr Mitchell stated that a traffic assessment had completed recently and that residents had rejected the original plan of speed humps. A new scheme has been put forward by N Lincs Council of a chicane system.</p> <p>Cllr Clayton left the meeting room.</p> <p>Ward Cllr Mitchell has asked N Lincs Council to circulate the new scheme information to the Parish Council. The Clerk confirmed that she had not received this yet.</p> <p>Cllr Clayton re-entered the meeting room.</p> <p>Cllr Padgett advised that the chicane scheme would not allow for combines to pass.</p>	
27/06/23	<p>PROWS Contract – Footpath 40</p> <p>The Clerk advised that she had been contacted by the Neighbourhood Officer to ask if the Parish Council will add this footpath to the contract. The footpath is very overgrown. They are offering to pay £12 per cut. Cllr Drury proposed to add this footpath to the contract but to request that either N Lincs Council clear the footpath first or pay an additional amount for our contractor to do this, seconded by Cllr Hellewell. All in favour.</p> <p>It was resolved add this footpath to the contract but to request that either N Lincs Council clear the footpath first or pay an additional amount for our contractor to do this.</p>	
28/06/23	<p>Training</p> <p>Cllr Padgett proposed that a further place be booked for the full council training and that Cllrs Ulley, Pickersgill, Drury, Cliff, Hellewell and Clayton will attend this training, seconded by Cllr Ferris. All in favour.</p> <p>It was resolved that a further place be booked for the full council training and that Cllrs Ulley, Pickersgill, Drury, Cliff, Hellewell and Clayton will attend this training.</p>	
29/06/23	<p>High Levels Bank</p> <p>Ward Cllr Mitchell advised that there is a possibility that this road will be included in the Idle Bank project.</p> <p>Cllr Drury left the meeting room.</p>	SW
30/06/23	<p>Installation of new Noticeboards</p> <p>Cllr Ulley advised that the installation is not going to be simple.</p> <p>Cllr Drury re-entered the meeting room.</p> <p>Cllr Padgett advised that the Parish Council should check that the ground is clear of utilities where the noticeboard posts are to be sited first. Clerk to contact Highways to check.</p>	

31/5/23	War Memorial Cllr Cliff advised that the grant application will be discussed in 10 days' time.	
32/06/23	Correspondence ERNLLCA conference and AGM 2023. Noted	
33/06/23	Date and Time of next meeting Tuesday 18 July 2023 at 7:00 at The Public Hall Belton Noted. Meeting closed at 9.05 pm	