

BELTON PARISH COUNCIL
INCORPORATING SANDTOFT AND BELTOFT

These are the Minutes of the Annual Full Council Meeting of the Belton Parish Council held on Tuesday 21 May 2024 at Belton Public Hall.

In Attendance:

Councillors A Baker Cliff (Chair), S Cliff, L Drury, B Hellewell, D Morgan, R Padgett, L Pickersgill, G Ulley (Vice Chair), Waller, J Warwick and Ward Cllr Mitchell

Clare Boyall Clerk and Responsible Financial Officer

0 Members of the Public

	Item	Proposer
01/05/24	Public Participation Session None.	
02/05/24	Election of Chairman of Belton Parish Council Cllr Ulley proposed that Cllr Baker Cliff be elected as Chairperson of Belton Parish Council, seconded by Cllr Morgan. All in favour. It was resolved that Cllr Baker Cliff be elected as Chairperson of Belton Parish Council.	
03/05/24	To Sign and Receive Chairman's Acceptance of Office Form The Acceptance of Office form was signed and received by the Clerk.	
04/05/24	Election of Vice Chairman of Belton Parish Council Cllr Pickersgill proposed that Cllr Ulley be elected as Vice Chairperson of Belton Parish Council, seconded by Cllr Hellewell. All in favour. It was resolved that Cllr Ulley be elected as Vice Chairperson of Belton Parish Council.	
05/05/24	Apologies Cllrs Clayton and Ferris.	
06/05/24	To review Councillors Declaration of Interests and receive any changes. No changes were disclosed.	
07/05/24	Declarations of Interest Cllr Padgett 37/5/24	
08/05/24	Granting of Dispensations (Code of Conduct, 2012) None.	
09/05/24	Draft Minutes of the Full Council meeting held on 16 April 2024 Cllr Hellewell proposed that the minutes of the Full Council meeting held on 16 April 2024 be approved, seconded by Cllr Pickersgill. All in favour. It was resolved that minutes of the Full Council meeting held on 16 April 2024 be approved.	
10/05/24	Chairman's Items None.	

11/05/24

Ward Councillor Report

There has been a meeting with N Lincs Council officers to speak about traffic displacement from Idle Bank.

Ward Cllr Mitchell has held a monthly surgery in Belton where the issue of speeding on the High Street was raised by a parishioner.

Highways are still to install new road markings on Sandtoft roundabout and new double yellow lines at Sandtoft industrial estate.

Ward Cllr Mitchell has had contact from residents regarding the recent issues with bin collections. These issues should now be resolved.

Ward Cllr Mitchell has had a meeting regarding the drainage issues on Carr House Road. It is thought that Riparian problems have contributed to this.

Ward Cllr Mitchell is now the cabinet member with responsibility for highways.

Cllr Drury left the meeting.

12/05/24

Clerk's Report

No objections were submitted for the application for the occasional markets at Belton Pavilion. A one way traffic system was suggested.

The Pavilion have reported that they are happy for the storage container to be given to the Barrow Race and the Christmas Lights committee and note that if these groups do not wish to use the container in the future that it will be returned to the Parish Council.

The PCSO has managed to secure funding for speed signs from the Community Safety Partnership and they will now liaise with the school regarding this.

The planters from N Lincs Council have been chased again.

The annual internal audit has now been completed and work is progressing on the documentation that needs to be sent to the external auditor.

2 Freedom of Information requests have been responded to within the statutory timeframe.

N Lincs Council and the Environment Agency have been contacted regarding the key for the gate on Westgate Road. A key has been given to N Lincs Council but another copy may be obtained from the depo at Owston Ferry if needed.

The Royal British Legion have contacted the council regarding D Day 80 wreaths. The Clerk will order a wreath for the Parish Council for the service at the War Memorial.

The contractor has contacted the Clerk regarding the code for gates to access footpaths. Cllr Padgett advised that the farm would need to be contacted for the code.

13/05/24 Financial Report

Cheque	Recipient	Purpose	Total
200615	N Lincs Council	Trade Waste	512.20
200616	ICCM	Annual Membership	100.00
200617	Cancelled		
200618/ 19	Yards Apart	Grass Cutting Cut 1 Verges and Open Spaces	1587.78
200620 and 200621	Staff Payroll	May Salaries	1232.71
200621	S Fritchley	Mileage	8.18
200622	C Boyall	Mileage	21.96
200622	C Boyall	Home Office Allowance	26.00
200622	C Boyall	Dustpan and Brush	2.00
200622	C Boyall	Postage	9.00
200622	C Boyall	Lamps of Peace	110.00
200622	C Boyall	Microsoft 365 Annual	59.99
200623	HMRC	PAYE	178.94
200624	Clear Council	Annual Insurance	1673.29
200625/ 26	Yards Apart	Grass Cutting PROW Cut 1	1083.00
200627/ 28	Yards Apart	Grass Cutting Cut 2 Verges and Open Spaces	1587.78
200629	C Barry	Grass Cutting Cemetery	331.10
200629	C Barry	Grass Cutting Closed Churchyard	145.55
200630	Vision ICT	1 st Payment New Website	1044.00
200631	Belton Village Hall	Mispaid Chq for War Memorial from Vill Hall Acct	600.00

Cllr Pickersgill proposed to approve the financial reports and that the cheques be signed, seconded by Cllr Ulley. All in favour.

It was **resolved** to approve the financial reports and that the cheques be signed.

14/05/24**Personnel Committee**

Cllr Hellewell proposed that Cllrs Ulley, Pickersgill and Warwick be elected as members of the Personnel committee, seconded by Cllr Hellewell. All in favour.

It was **resolved** that Cllrs Ulley, Pickersgill and Warwick be elected as members of the Personnel committee.

15/05/24**ERNLLCA District Committee Representatives**

No Cllrs elected as representatives.

16/05/24**To Review and Approve the Standing Orders**

Cllr Padgett proposed to approve the Standing Orders, seconded by Cllr Pickersgill. All in favour.

It was **resolved** to approve the Standing Orders.

17/05/24	<p>To Review and Approve the New Financial Regulations Cllr Morgan proposed to approve the new Financial Regulations, seconded by Cllr Addelee. All in favour.</p> <p>It was resolved to approve the new Financial Regulations.</p>	
18/05/24	<p>To Review and Approve the Financial Risk Assessment The new Financial and Risk Management policy was reviewed. Cllr Morgan proposed to approve the Financial Risk Assessment and Risk Management policy , seconded by Cllr Warwick. All in favour.</p> <p>It was resolved to approve the Financial Risk Assessment and Risk Management Policy.</p>	
19/05/24	<p>To Review and Approve the Financial Reserves Policy Cllr Pickersgill proposed to approve the Financial Reserves policy, seconded by Cllr Hellewell. All in favour.</p> <p>It was resolved to approve the Financial Reserves policy.</p>	
20/05/24	<p>Record Retention Policy Cllr Morgan proposed to adopt the Record Retention policy, seconded by Cllr Warwick. All in favour.</p> <p>It was resolved to approve the Record Retention policy.</p>	
21/05/24	<p>Recording of Meetings Policy Cllr Ulley proposed to adopt the Recording of Meetings policy, seconded by Cllr Pickersgill. All in favour.</p> <p>It was resolved to adopt the Recording of Meetings policy.</p>	
22/05/24	<p>Scheme of Delegation Cllr Ulley proposed to adopt the Scheme of Delegation, seconded by Cllr Morgan. All in favour.</p> <p>It was resolve to adopt the Scheme of Delegation.</p>	
23/05/24	<p>Council Policies and Procedures To review and approve the council's policies and procedures.</p> <p>Annual Insurance Cllr Warwick proposed to approve the annual insurance, seconded by Cllr Padgett. All in favour.</p> <p>It was resolved to approve the annual insurance.</p>	
24/05/24	<p>Bank Signatories Cllr Hellewell proposed that there be no changes to the present bank signatories, seconded by Cllr Pickersgill. All in favour.</p> <p>It was resolved that there be no changes to the present bank signatories.</p>	
25/05/24	<p>Annual Internal Audit Report 2023 2024</p>	

	<p>Cllr Morgan proposed to note the annual Internal Auditor's report, seconded by Cllr Hellewell. All in favour.</p>	
27/05/24	<p>It was resolved to note the annual Internal Auditor's report.</p>	
	<p>Section 1 Governance Statement 2023/2024 The Governance Statement was discussed and completed. Cllr Hellewell proposed to approve the Governance Statement 2023/2024, seconded by Cllr Warwick. All in favour.</p>	
28/05/24	<p>It was resolved to approve the Governance Statement 2023/2024.</p>	
	<p>Section 2 Accounting Statement 2023/2024 Cllr Pickersgill proposed to approve the Accounting Statement 2023 2024, seconded by Cllr Ulley. All in favour.</p>	
29/05/24	<p>It was resolved to approve the Accounting Statement 2023 2024.</p>	
	<p>Councillor attendance Record 2023/2024 Cllr Morgan proposed to note the Councillor attendance record 2023/2024, seconded by Cllr Warwick. All in favour.</p>	
30/05/24 30.1	<p>It was resolve to note the Councillor attendance record 2023/2024.</p>	
	<p>Planning Applications Application No: PA/2024/375 Proposal: Planning permission for a change of use of land to equestrian grazing and exercise for applicant's personal use (Use Class F2©) Site Location: Turboteds, Carrhouse Road, Carrhouse, Belton, Doncaster, DN9 1PR</p> <p>Cllr Padgett proposed to support the planning application but to comment that the Riparian responsibilities should be reinforced to the applicant, seconded by Cllr Hellewell. All in favour.</p>	
30.2	<p>It was resolved to support the planning application but to comment that the Riparian responsibilities should be reinforced to the applicant.</p>	
	<p>Application No: PA/2024/523 Proposal: Planning permission to erect a single-storey side extension to form annex. Site Location: 43 Jeffrey Lane, Belton, DONCASTER, DN9 1LU</p> <p>Cllr Addlesee proposed that no comment be made for this planning application, seconded by Cllr Warwick. All in favour.</p>	
31/05/24	<p>It was resolved that no comment be made for this planning application.</p>	
	<p>Planning Permission Granted and Refused Cllr Ulley proposed to note the granted and refused planning applications, seconded by Cllr Morgan. All in favour.</p>	
32/05/24	<p>It was resolved to note the granted and refused planning applications.</p>	
	<p>Proposed Traffic Regulation Order 7.5tonne Weight Restriction – Idle Bank</p>	

	<p>Cllr Ulley proposed to support the proposed Traffic regulation Order and comment that the traffic should be properly signposted to the A18 and A614, seconded by Cllr Morgan. All in favour.</p> <p>It was resolved to support the proposed Traffic regulation Order and comment that the traffic should be properly signposted to the A18 and A614.</p>	
33/05/24	<p>Handyperson Nothing to add.</p>	
34/05/24	<p>Village Planters and Planting Cllr Ulley appealed for volunteers to help to plant and water the planters this year. Cllr Pickersgill and Cllr Ulley volunteered to plant the Sandtoft planters and Cllr Pickersgill also volunteered to plant the Beltoft planters. Cllr Pickersgill volunteered to make a poster to ask for volunteers to water the planters this year.</p>	
35/05/24	<p>Noticeboards and Bench installation Cllr Ulley proposed to obtain further quotations to install all the noticeboards and benches, seconded by Cllr Warwick. All in favour.</p> <p>It was resolved to obtain further quotations to install all the noticeboards and benches. Cllrs Baker Cliff and Cliff will endeavour to obtain quotations.</p>	
36/05/24	<p>Addlesee Cottage Cllr Padgett advised of the state of repair of Addlesee cottage and was discussed by Cllrs. Ward Cllr Mitchell will contact the Conservation Officer.</p>	
37/05/24	<p>Belshaw Wood The wood and access were discussed including the details on the covenant. Cllr Padgett advised that he had been in contact with N Lincs Council regarding the land being registered as a nature reserve. Cllr Padgett will send the details of this to the Clerk so that she can investigate.</p>	
38/05/24	<p>Remembrance Day Road Closure Cllrs discussed the need for a road closure. Clerk to request a road closure for King Edward Street from 10.45 am to 11.30 am.</p>	
39/05/24	<p>War Memorial Cllr Cliff advised that there had been an unfortunate delay due to the stone selected being unsuitable. Cllr Baaker Cliff asked Cllr Cliff to request updated information for the next meeting.</p>	
40/05/24	<p>Correspondence to Note CPRE Newsletter Northern Powergrid online workshop N Lincs Council Local Plan – Gypsy and Traveller Site Consultation</p> <p>Cllr Padgett proposed to note the correspondence, seconded by Cllr Pickersgill. All in favour.</p> <p>It was resolved to note the correspondence.</p>	
41/05/24	<p>Date and Time of next meeting Tuesday 18 June 2024 at 7 pm.</p>	

	Noted.	
	Meeting finished at 8.30 pm	