

BELTON PARISH COUNCIL
INCORPORATING SANDTOFT AND BELTOFT

Clerk Clare Boyall
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16 May 2025

Dear Councillor

You are hereby summoned to the Annual Full Council meeting of the Belton Parish Council which will be held at the Belton Public Hall on Tuesday **20 May 2025 immediately following the Annual Parish meeting.**

Yours faithfully

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
01/05/25	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
02/05/25	Election of Chairman of Belton Parish Council	
03/05/25	To Sign and Receive Chairman's Acceptance of Office Form	
04/05/25	Election of Vice Chairman of Belton Parish Council	
05/05/25	Apologies To receive apologies and reasons for absence.	
06/05/25	To review Councillors Declaration of Interests and receive any changes.	
07/05/25	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
08/05/25	Granting of Dispensations (Code of Conduct, 2012)	
09/05/25	Draft Minutes of the Full Council meeting held on 15 April 2025 To resolve the Draft Minutes of the Full Council meeting held on 15 April 2025 (Copies of which have been previously circulated).	
10/05/25	Chairman's Items	
11/05/25	Ward Councillor Report To receive a report from the Ward Councillor.	

12/05/25	Clerk's Report To receive the Clerks Report (Matters in progress – for information only).	
13/05/25	Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006).	
14/05/25	Personnel Committee To elect members of the Personnel Committee.	
15/05/25	Personnel Committee Terms of Reference	
16/05/25	Belton Playing Field Association Representative To elect a representative on the Belton Playing Field Committee as per their Constitution.	
17/05/25	ERNLLCA District Committee Representatives To elect 2 Cllrs to attend the ERNLLCA District Committee.	
18/05/25	To Review and Approve the new Standing Orders	
19/05/25	To Review and Approve the updated Financial Regulations	
20/05/25	To Review the Risk Management Policy	
21/05/25	To Review and Approve the Financial Reserves Policy	
22/05/25	Asset Register and Inspection of Assets To review the Asset Register	
23/05/25	Scheme of Delegation To review and approve the Scheme of Delegation.	
24/05/25	Biodiversity Policy and Action Plan To review the Biodiversity policy and Action Plan.	
25/05/25	Complaints Policy To review the Complaints policy.	
26/05/25	IT and Cybersecurity Policy To receive and approve the IT and Cybersecurity policy.	
27/05/25	Dignity at Work inc Sexual Harassment Policy To review the Dignity at Work inc Sexual Harassment policy.	
28/05/25	Grievance Policy To review the Grievance policy.	
29/05/25	Whistleblowing Policy To review the Whistleblowing policy.	
30/05/25	Disciplinary Policy and Procedure To review the Disciplinary policy and procedure.	
31/05/25	Data Protection Policy To review the Data Protection policy.	
32/05/25	Subject Access Request Policy To review the Subject Access request policy.	
33/05/25	Publication Scheme To review the Publication Scheme.	

34/05/25	Health and Safety Policy To review the Health and Safety policy.	
35/05/25	Council Policies and Procedures To review the following policies and procedures. Child Safeguarding policy Adult Safeguarding policy Co-option procedure Media policy Recording of Meetings policy Social Media policy Training policy and Development policy	
36/05/25	Schedule of Meetings 2025/2026 To set the schedule of meetings 2025/2026.	
37/05/25	Insurance Provision To review the annual insurance for the Parish Council.	
38/05/25	Bank Signatories To review the bank signatories.	
39/05/25	Subscription Review To review the following subscriptions ERNLLCA ICCM	
40/05/25	Councillor Attendance Record 2024/2025 To note the Councillor attendance record 2024/2025.	
41/05/25	Annual Internal Audit Report 2024/2025 To receive the Annual Internal Auditor's report (information previously circulated).	
42/05/25	Section 1 Governance Statement 2024/2025 To consider and resolve the Governance Statement for 2024/2025 (information previously circulated).	
43/05/25	Section 2 Accounting Statement 2024/2025 To resolve the accounting Statement for 2024/2025 (information previously circulated).	
44/05/25	Planning Applications	
44.1	Application No: PA/2025/579 Proposal: Planning permission to demolish rear extension and erect new single-storey rear extension and contemporary side canopy Site Location: 4 Holland Close Villas, Woodhouse Road, Woodhouse, Belton, DN9 1QJ	
44.2	Application No: PA/2025/415 Proposal: Outline planning permission to erect a self build detached dwelling including access, with appearance, landscaping, layout and scale reserved for subsequent consideration Site Location: Swanbridge, 47 Sandtoft Road, Westgate, Belton DONCASTER, DN9 1PH To note the above planning application was dealt with under the Scheme of Delegation. Objection. Back land development. Concerns regarding access and egress from an unadopted road.	
44.3	Application No: PA/2025/414 Proposal: Planning permission for a single storey rear extension Site Location: 22 Bracon Close, Belton, DN9 1RY To note the above planning application was dealt with under the Scheme of Delegation. No comment.	

44.4	<p>Application No: PA/2025/530 Proposal: Planning permission to erect extension and make general internal re-arrangements of existing family home for adaptation for disabled son Site Location: 113 Westgate Road, Westgate, Belton, DN9 1PY</p> <p>To note the above planning application was dealt with under the Scheme of Delegation. No comment.</p>	
44.5	<p>Application No: PA/2025/515 Proposal: Planning permission to erect two-storey front extension and alterations, new porch and part render Site Location: Rafters, Belton Road, Beltoft, DN9 1NN</p> <p>To note the above planning application was dealt with under the Scheme of Delegation. No comment.</p>	
44.6	<p>Application No: PA/2025/462 Proposal: Planning permission to vary condition 1 (plans condition) of reserved matters application PA/2021/655 namely to reposition and vary the house design of plot 1 to allow an 11KV electric cable to be installed along the eastern boundary of the site Site Location: Land North of Sandtoft Road, Westgate, Belton, DONCASTER</p> <p>To note the above planning application was dealt with under the Scheme of Delegation. No comment.</p>	
45/05/25	<p>Planning Permission Granted and Refused To note the granted and refused planning applications (Information previously circulated).</p>	
46/05/25	<p>Proposed Traffic Regulation Order 7.5tonne Weight Restriction – Idle Bank To resolve whether to submit a comment to the proposed permanent traffic regulation order.</p>	
47/05/25	<p>VE Day Event To discuss the recent VE day event.</p>	ABC
48/05/25	<p>Tween Bridge Solar Farm To receive an offer of a meeting to discuss the proposals following the submission of the Parish Council's comments to the consultation.</p>	
49/05/25	<p>Handyperson To resolve a list of work that is required. Standard Item.</p>	
50/05/25	<p>War Memorial To note the completion of the refurbishment of the War Memorial and consider correspondence from the War Memorial Trust.</p>	
51/05/25	<p>Correspondence Democratic Services – Standard's Training N Lincs Council – Carriageway repairs Humber Forest – Tree Planting NHS Humber and North Yorkshire Integrated Care Board - Goole and District Hospital National Highways – M18 Central Barrier</p>	
52/05/25	<p>Date and Time of next meeting Tuesday 17 June 2025 at 7 pm at Belton Public Hall.</p> <p>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance</p>	

53/05/25	with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed. Staff Hours To consider additional hours for the handyperson.	
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Cheque	Recipient	Purpose	Nett Amount	VAT	Total
200747	Yards Apart	Replacement Chq 200740	793.89	0	793.89
200748	Belton Playing Field Association	Replacement Chq 200742 Infl8 Inflatable VE Day	500.00	0	500.00
200748	Belton Playing Field Association	Traffic Management VE Day	500.00	0	500.00
200749 and 20050	Staff Payroll	May Salaries	1273.71	0	1273.71
200749	S Fritchley	Mileage	10.98	0	10.98
200751	C Boyall	Mileage	21.96	0	21.96
200751	C Boyall	Home Office Allowance	26.00	0	26.00
200751	C Boyall	Postage	7.50	1.50	9.00
200751	C Boyall	Bunting	22.88	4.57	27.45
200751	C Boyall	Poppy Wreath Section 137 Local Government Act 1972	29.49	0	29.49
200751	C Boyall	Lamp Post VE Day Signs	43.97	0	43.97
200752	HMRC	PAYE	178.94	0	178.94
200753	CPRE	Best Kept Village	35.00	0	35.00
200754	A Baker Cliff	Replacement Chq Chairs Allowance 2024 2025	100.00	0	100.00
200755	Clear Insurance	Annual Insurance	2075.53	0	2075.53
200756/57	Yards Apart	Grass Cutting PROW 1 st Cut	902.50	180.50	1083.00
200758/59	Yards Apart	Grass Cutting Cut 2 Verges and Open Spaces	1323.15	264.63	1587.78
200760	Curtis the Gardener	Grass cutting Cemetery 9/4/25 2/5/25	662.20	0	662.20
200760	Curtis the Gardener	Grass cutting Closed Churchyard 9/4/25 16/4/25 2/5/25	436.65	0	436.65
200761	The Terrace Outside Catering Company	Afternoon Teas VE Day (grant)	280.00	0	280.00